

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION

EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

October 10, 2023

Unofficial Minutes

1. The meeting was called to order at 6:31 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Scott Johnson, Board of Supervisor; Dan Snyder, Mayor of Breda; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Wittry requested to add preventative maintenance of baler to the agenda. Beardmore moved and Dales seconded to approve the amended agenda. Motion carried, all voting aye.
3. Snyder moved and Dales seconded to approve the minutes of the September 12, 2023, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Beardmore seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Beardmore moved and Snyder seconded to put landfill expansion funds from the 1st quarter of FY 24 into one 12-month CD (\$195,407) at 4.86% and one 24-month CD (\$195,407) at 5.5%. Motion carried, all voting aye. Dales moved and Johnson seconded to approve the reports as presented. Motion carried, all voting aye.
6. Nate Minkel, Bowman & Miller, P.C. presented the FY 23 audit by phone. The next step is to complete the adjusting entries and the accrual to cash report. No action taken.
7. Dales moved and Johnson seconded to approve the sale of a Clark Forklift for \$15,500. Motion carried all voting aye.
8. Beardmore moved and Snyder seconded to approve the sale of the 1995 John Deere scraper to the highest bidder on the Purple Wave live auction. Motion carried, all voting aye.
9. Dales moved and Johnson seconded to approve the 3-year service warranty with Geologic Computer Systems for the GPS system. Motion carried, all voting aye.
10. Grant funding through the Solid Waste Infrastructure for Recycling (SWIFR) is available through FY 26 for recycling infrastructure, composting and industrial uses. A total \$275,000,000 has been dedicated to this competitive grant program throughout the 5 fiscal years with applications accepted annually. The Commission completed a single stream recycling feasibility study in November 2017 and decided at that time to continue with the dual stream recycling program. Changes in equipment, advances in technology and contamination rates have changed since the time of the study. Johnso moved and Snyder seconded to request a quote from Foth Infrastructure & Environment to update the study with current information. Motion carried, all voting aye.
11. Wittry updated the Board on progress of the landfill gas feasibility study and the pre-proposal for funding through the EMS program. The grant is due on November 1, 2023, and consensus of the Board was to submit a grant application for partial funding of the study. Dales moved and Snyder seconded to approve the EMS policy, core team, and fenceline as presented. Motion carried, all voting aye.
12. The concrete and brick from the sale barn site will arrive after the asbestos abatement has been completed. The concrete will be hauled to the Commission's site and ground for use as rock. The landfill permit renewal was submitted to the Iowa Department of Natural Resources for review and comment. All landfill permits are renewable for 5 years.

13. A quote for preventative maintenance on the baler was discussed and staff will move forward with getting the preventative maintenance completed. Next meeting date is Tuesday, November 8, 2023, at 6:30 a.m. at the recycling center.
14. Dales moved and Beardmore seconded to adjourn the meeting at 8:21 a.m. Motion carried.

Respectfully submitted,

Mary Wittry