

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

March 18, 2025
Unofficial minutes

1. The meeting was called to order at 6:35 a.m. at the Carroll County Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Jerry Fleshner, Mayor of Carroll; Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Supervisor; and Mary Wittry, Director.
2. Wittry requested to add auditing services under financial report. Johnson moved and Fleshner seconded to approve the agenda as amended. Motion carried, all voting aye.
3. Johnson moved and Fleshner seconded to approve the minutes of the February 12, 2025, meeting as presented. Motion carried, all voting.
4. Dales reviewed the bills payable on Monday, March 17, 2025 -see attached. Johnson moved and Snyder seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices, and investment account summary. Johnson moved and Snyder seconded to approve the reports as presented. Motion carried, all voting aye. Annual auditing services were discussed with more information available at the April meeting.
6. Fleshner moved and Johnson seconded to move into closed session at 7:03 a.m. Per Iowa Code 21.5(1)(j) – Potential Purchase or Sale of Real Estate. On roll call vote, all present voted Aye. Nays: None. Abstain: None. Absent: none. Motion carried 4-0. Fleshner moved and Snyder seconded to go back to open session at 7:11 a.m. On roll call vote, all present voted Aye. Nays: None. Abstain: None. Absent: None. Motion carried 4-0. Fleshner moved and Snyder seconded to accept the negotiated ground lease agreement. On roll call vote, all present voted Aye. Nays: None. Abstain: None. Absent: None. Motion carried 4-0.
7. Snyder moved and Johnson seconded to purchase a used 2021 Polaris Utility Vehicle for use at the landfill. Motion carried, all voting aye.
8. A production staff employee resigned on March 14, 2025, and a search for new employee will begin immediately.
9. A staff member of IMWCA staff was on site for the work compensation audit. In calculating the premium, the lowest modification factor will be used, which lowers the Commission's annual premium.
10. Inmates are on site picking litter due to the high winds recently.
11. The annual water quality report was submitted to the Department of Natural Resources with no issues identified.
12. All processed recyclable materials continue to move with average market prices per ton.
13. No marketing update given.
14. Next meeting will be held on Tuesday, April 8, 2025, at 6:30 a.m. at the Recycling Center.
15. Johnson moved and Fleshner seconded to adjourn at 7:23 a.m. Motion carried, all voting aye.

Respectfully submitted,

Mary Wittry