

# CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

July 9, 2024

Unofficial Minutes

1. The meeting was called to order at 6:31 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Supervisor; Jerry Fleshner, Mayor of Carroll and Mary Wittry, Director.
2. Dales moved and Fleshner seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Fleshner moved and Johnson seconded to approve the minutes of the June 11, 2024, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Snyder seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices and investment account summary. Wittry discussed the shortfall in funding the expansion account for May and June 2024. Interest rates, cardboard and newspaper sales, and increased expenses were discussed. Dales moved and Fleshner seconded to approve the reports as presented. Motion carried, all voting aye.
6. A proposal for IT services was discussed regarding length of contract, services needed and urgency when the computer and/or programs are not working. Fleshner moved and Snyder seconded to request a one-year contract at the stated rates. Motion carried, all voting aye.
7. The completed landfill gas feasibility investigation report concluded that there is enough quality and quantity of gas to consider installation of a gas collection system. The Commission does not produce enough gas to require a system at the current time but may in the future. The report listed recommendations to consider as the Commission contemplates moving forward with such a project. Dales moved and Snyder seconded to develop and issue a Request for Proposals to interested developers. Motion carried, all voting aye.
8. Wittry reported on the airspace used report. The report looks at how many pounds of waste are compacted into a cubic yard. The higher the pounds the better the waste has been compacted by equipment operated by the landfill staff. The report showed favorable compaction rates which increases the amount of space available for garbage.
9. A job description for a landfill supervisor and timeline for hiring was discussed due to retirement in December.
10. The results of the lab sample for used oil are not available at this time.
11. Wittry provided a staffing update.
12. Superior Jetting is on site to flush the leachate lines at the Western Expansion Area which is required every three years.
13. No update on recycling.
14. The Executive Board was updated on projects that are work in progress.
15. The next Executive Board meeting will be Tuesday, August 13, 2024, at 6:30 a.m. at the Recycling Center.
16. Johnson moved and Fleshner seconded to adjourn the meeting at 7:23 a.m.

Respectfully submitted,

Mary Wittry