

# CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION

## EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

February 14, 2023

Unofficial Minutes

1. The meeting was called to order at 6:30 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Dan Snyder, Mayor of Breda; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Dales moved and Beardmore seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Dales seconded to approve the minutes of the January 11, 2023, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Beardmore moved and Snyder seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Dales moved and Johnson seconded to approve the reports as presented. Motion carried, all voting aye.
6. Dan Bacehowski with HDR presented by zoom the final report for the succession planning project which will be updated annually.
7. Johnson moved and Dales seconded to retain the current Saturday hours. Motion carried, all voting aye.
8. Snyder moved and Dales seconded to approve the lease agreement with the current renter for 2023. Motion carried, all voting aye.
9. Snyder moved and Beardmore seconded to follow the bid specification for auditing services that included the accrual to cash report in the auditing services price and to not pay for the report separately. Motion carried, all voting aye.
10. Wittry updated the Board on the recent work compensation claim and updated forms related to Return to work following an injury.
11. Beardmore moved and Snyder seconded to approve the Core Team and the Environmental Policy Statement for the Environmental Management System (EMS) program as presented. The electric forklift has been ordered with expected delivery in August 2023. Motion carried, all voting aye.
12. Landfill operations have been challenging with the moisture and temperature changes. A quote to install a washer and dryer was reviewed. Snyder moved and Johnson seconded to retain a second bid and go with the least expensive contractor. Motion carried, all voting aye.  
Johnson moved and Dales seconded to accept the bid of \$170,000 for the 973D Track loader machine. Motion carried, all voting aye.
13. The next executive board meeting will be held on Thursday, March 9 at 6:30 a.m.
14. Johnson moved and Dales seconded to adjourn the meeting at 7:45 a.m.

Respectfully submitted,

Mary Wittry