

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION

EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

December 12, 2023

Unofficial Minutes

1. The meeting was called to order at 6:33 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Scott Johnson, Board of Supervisor; Dan Snyder, Mayor of Breda; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Beardmore moved and Johnson seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Snyder seconded to approve the minutes of the November 14, 2023, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Beardmore seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts, market prices and investment account summary. Dales moved and Johnson seconded to approve the reports as presented. Motion carried, all voting aye.
6. Wittry presented the proposed amended budget for 2023-24. Dales moved and Snyder seconded to forward the budget as presented for discussion and approval at the annual meeting to be held on Wednesday, January 10, 2024, at 7:00 p.m. in Coon Rapids. Motion carried, all voting aye.
7. Wittry presented the proposed budget for 2024-25. The proposed budget includes an increase in waste delivered in roll-off, side dumps, and semis to \$63 per ton, an increase in the minimum charge to \$10.50 and an increase in special waste to \$89.25 per ton. Snyder moved and Beardmore seconded to forward the proposed budget for 2024-25 as presented for discussion and approval at the annual meeting in January.
8. Dales moved and Johnson to extend the 2023 farm lease through 2024 with the same terms and conditions. Motion carried, all voting aye.
9. The grant for the Landfill Gas Feasibility Investigation through the EMS program was funded with a 50% cost share and will begin in early 2024. The external audit was conducted in October and the EMS program met all requirements and a commendable comment was received for staff involvement.
10. An evaluation of the container sorting line will take place to determine if optical sorters could be added to the line for any of the containers being manually sorted.
11. Future use of Commission property was discussed.
12. The fence was installed for the 24/7 recycling area at the recycling center.
13. The Iowa Department of Natural Resources was on site to complete a landfill inspection. No compliance issues or deficiencies were noted. Garbage delivered to the landfill has decreased due to demolition and shingle deliveries decreasing due to the time of the year.
14. A received request for proposal for recycling processing and the approach to completing the proposal was discussed. The preventative maintenance on the large baler was completed with no major repairs needed.
15. The next Executive Board meeting will be held on Wednesday, January 10, 2024, at 6:00 p.m. in Coon Rapids at the City Council Chambers followed by the Annual meeting at 7:00 p.m.
16. Johnson moved and Snyder seconded to adjourn the meeting at 8:24 a.m.

Respectfully submitted,

Mary Wittry