

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

April 8, 2025
Unofficial minutes

1. The meeting was called to order at 6:32 a.m. at the Carroll County Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Jerry Fleshner, Mayor of Carroll; Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Supervisor; Harvey Dales, representative for Manning; and Mary Wittry, Director.
2. Wittry requested to change agenda item 7 to “Auditing services for FY 2025 through FY 2027. Dales moved and Snyder seconded to approve the agenda as amended. Motion carried, all voting aye.
3. Johnson moved and Dales seconded to approve the minutes of the March 18, 2025, meeting as presented. Motion carried, all voting.
4. Dales reviewed the bills payable -see attached. Dales moved and Johnson seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices, and investment account summary. Dales moved and Johnson seconded to approve the reports as presented. Motion carried, all voting aye.
6. A full-time production position and a part-time position were offered to interviewed candidates. Snyder moved and Fleshner seconded to approve the hirings at the approved hourly rate. Motion carried, all voting.
7. Fleshner moved and Johnson seconded to approve the proposal submitted by Bowman and Miller, PC for annual auditing services through fiscal year 2027. Motion carried, all voting aye.
8. Spring water sampling was completed at the landfill last week. The information will be analyzed and sent to the DNR. Inmates were on site for litter pickup.
9. The Environmental Management System (EMS) project for the baler for plastic bags is delayed due to waiting for a part for the baler.
10. The ground lease has been recorded by both parties. The Commission was approached by a community regarding a contract for solid waste disposal in the future. Airspace availability, timing of construction, need for a lagoon and equipment needs were discussed. Johnson moved and Snyder seconded to direct Wittry to negotiate on behalf of the Commission for providing disposal services for the interested party. Motion carried, all voting aye.
11. Next meeting will be held on Tuesday, May 13, 2025, at 6:30 a.m. at the Recycling Center.
12. Johnson moved and Fleshner seconded to adjourn at 7:38 a.m. Motion carried, all voting aye.

Respectfully submitted,

Mary Wittry