CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

May 14, 2024

Unofficial Minutes

1. The meeting was called to order at 6:32 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Supervisor; Jerry Fleshner, Mayor of Carroll; Mary Wittry, Director; Dan Henkenius, Production Coordinator and Nate Klett, Foth Infrastructure and Environment LLC.
2. Dales moved and Snyder seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Snyder seconded to approve the minutes of the April 9, 2024, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Johnson seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report, review of set aside accounts, market prices and investment account summary. No deposit will be made to the financial assurance account for May and June as the account is fully funded for the current fiscal year. Dales moved and Snyder seconded to approve the reports as presented. Motion carried, all voting aye.
6. A lightning strike during the night of May 3rd took out the computer, printer and scale indicator. The indicator and the printer have been replaced and staff is currently operating with a borrowed computer until the new unit arrives.
7. Nate Klett with Foth Infrastructure and Environment LLC., Wittry, Henkenius and Johnson had completed a tour in Grimes to observe robotics used in the sorting of containers. Discussion at the meeting included tonnage comparisons of materials delivered in the past 10 years, the number of plastics bottles picked by the robot versus the number of plastic bottles picked by employees, contamination, and cost to complete a modification of the recycling center to add robotics to the sort line. After a lengthy discussion, the consensus of the board was to not move forward with robotics, consider a small modification for a breakroom and restrooms and new electrical at the recycling center.
8. Dales moved and Snyder seconded to approve wage and benefits as presented for FY 2025. Motion carried, all voting aye.
9. Johnson moved and Fleshner seconded to approve the proposal from Von Bokern Associates, Inc. for HR services and to update the policy manual. Motion carried, all voting aye.
10. Snyder moved and Johnson seconded to accept grant funding through the Environmental Management System (EMS) for two used roll-off containers to collect metal and cardboard at the landfill site. Motion carried, all voting aye.
11. The current Education Coordinator is retiring at the of the fiscal year. Fleshner moved and Snyder second to accept the proposal from Wittry to hire a part-time employee starting at the end of May. Motion carried, all voting aye.
12. New fence was ordered and received for additional fenced area at the landfill.
13. No further discussion was held regarding recycling.
14. The results of the aerial survey and the landfill gas feasibility study will be available prior to the next Board meeting.
15. The next Board meeting will be held on Tuesday, June 11, 2024 at 6:30 a.m. at the recycling center.
16. Johnson moved to adjourn at 7:56 a.m.

Respectfully submitted,

Mary Wittry