CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

April 9, 2024

Unofficial Minutes

1. The meeting was called to order at 6:32 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Supervisor; Jerry Fleshner, Mayor of Carroll; Mary Wittry, Director; Cathy Toms, Office Manager and Dan Henkenius, Production Coordinator.
2. Dales moved and Johnson seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Snyder seconded to approve the minutes of the March 12, 2024, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Johnson moved and Fleshner seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts, market prices and investment account summary. Discussion included cash flow, interest rates, and funding landfill expansion accounts. Dales moved and Snyder seconded to approve the reports as presented. Motion carried, all voting aye.
6. Nate Klett with Foth Infrastructure and Environment LLC., participated in a Teams meeting with the Board on a draft design for installing robotics to sort #1 plastics (water and Gatorade bottles) off the container sort line. After discussion, the Board directed staff to bring information regarding different types of robotics systems and a cost estimate for the proposed modification to the May meeting.
7. Staffing needs were discussed including employee sick time use. Wittry will contact two suggested HR firms to discuss the current employee evaluation system and determine if changes are warranted. Current policies will be reviewed with recommended changes brought forward to a board meeting.
8. Staff noticed a quick increase in gallons of leachate after a 2.25-inch rain. By law, the leachate lines must be cleaned every three years and are due to be cleaned in 2024. A proposal was received from Superior Jetting to clean and camera the lines to see if the infiltration issued can be located. Johnson moved and Fleshner seconded to approve the proposal from Superior Jetting for $11,900 and to complete the work as soon as possible. Motion carried, all voting aye.
9. Information was provided on landfill activities, recycling operations, recycling proposal, Environmental Management System (EMS) grant submittal for recycling trailers, up-coming aerial survey, and the landfill gas feasibility study.
10. The next Executive Board meeting will be Tuesday, May 14, 2024, at 6:30 at the Recycling Center.
11. Fleshner moved to adjourn the meeting at 7:56 a.m.

Respectfully submitted,

Mary Wittry