CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

September 12, 2023

Unofficial Minutes

1. The meeting was called to order at 6:31 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Scott Johnson, Board of Supervisor; Dan Snyder, Mayor of Breda; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Wittry requested to add methane gas collection and voluntary annexation to the agenda. Dales moved and Johnson seconded to approve the amended agenda. Motion carried, all voting aye.
3. Beardmore moved and Snyder seconded to approve the minutes of the August 15, 2023, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Beardmore seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Dales moved and Scott seconded to approve the reports as presented. Motion carried, all voting aye.
6. Johnson moved and Snyder seconded to accept the quote for Midwest Deck and Fence for fencing for the recycling drop-off area. Motion carried, all voting. Dales moved and Beardmore seconded to approve the bid from Tunning Construction for concrete work for the recycling center drop-off area. Motion carried with all voting aye and Johnson abstaining.
7. Wittry provided information regarding payment of repairs to the 815C II scraper completed by Ziegler Caterpillar due to the agreed upon repairs not completed per agreement upon delivery. A check from Best Tractor for $8,615.62 is expected soon.
8. The auditing firm will complete site work today with presentation of the draft audit expected at the October board meeting.
9. Discussion included an employee improvement plan, retirement of the Education Coordinator and discussion with a marketing firm for social media expertise. No action taken.
10. The Commission has access to the concrete and brick from the sale barn site per Ziegler Caterpillar. The Commission will crush the materials and use on the landfill road and other areas.
11. Two companies are installing methane gas collection systems at Iowa landfills. Wittry suggested requiring the two companies to complete the unsolicited proposal form and to pursue a grant for review and feasibility of the proposals. An application for voluntary annexation was reviewed. Next meeting date is Tuesday, October 10, 2023, at 6:30 a.m. at the recycling center.
12. Beardmore moved and Johnson seconded to adjourn the meeting at 7:30 a.m. Motion carried.

Respectfully submitted,

Mary Wittry