CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

August 15, 2023

Unofficial Minutes

1. The meeting was called to order at 6:33 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Scott Johnson, Board of Supervisor; Dan Snyder, Mayor of Breda; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Johnson requested to add in-kind housing disposal and Wittry requested to add scraper repairs to the agenda. Dales moved and Snyder seconded to approve the amended agenda. Motion carried, all voting aye.
3. Beardmore moved and Johnson seconded to approve the minutes of the July 11, 2023, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Beardmore seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Snyder moved and Dales seconded to approve the reports as presented. Motion carried, all voting aye.
6. The Iowa Society of Solid Waste Operations (ISOSWO) will present the Commission with an Outstanding Facility/Program award for the Shooting Range Partnership with Carroll Action Shooting Stars Inc. at the Fall Conference held in Waterloo in October.
7. Improvements for the 24/7 recycling drop-off area were discussed. Five cameras have been installed in high traffic areas at the recycling center.
8. The auditing firm has started work for the 2022-23 annual fiscal audit which will be presented to the Board in October.
9. A staff update was provided for the recycling center sorting lines.
10. Due to the May hailstorm in the Carroll area, many loads of shingles have been delivered to the landfill. Total tonnage in July 2022 was 7,156 ton and July 2023 was 8,750 ton with the increase due to the shingles delivered.
11. The electric forklift was delivered, and an electrician will be coming to hook up the charging station.
12. Johnson brought to the Board the consideration of in-kind housing disposal for housing demolition in Carroll. Consensus of the Board was that no exceptions will be made for housing demolition for Commission member cities or contracted counties.

Wittry updated the Board on the arrival and repairs needed for the 615C Scraper that was delivered in July. The terms and conditions of the sale were not met upon arrival of the scraper including no working horn, gages were not working, oil and filters were not changed, and the air conditioning was not working. To date, $3,522.14 has been spent by the Commission for repairs and Witty is working with the seller for reimbursement.

The next meeting will be on Tuesday, September 12, 2023, at 6:30 a.m. at the recycling center.

1. Snyder moved and Beardmore seconded to adjourn the meeting at 7:18 a.m. Motion carried.

Respectfully submitted,

Mary Wittry