CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

January 11, 2023

Unofficial Minutes

1. The meeting was called to order at 5:30 p.m. at the Manning Library by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Dan Snyder, Mayor of Breda; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Wittry requested to add work compensation claim and Insurance Audit. Beardmore moved and Johnson to approve the amended agenda as presented. Motion carried, all voting aye.
3. Dales moved and Snyder seconded to approve the minutes of the December 21, 2022, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Snyder seconded to approve the bills as presented. Motion carried, all voting aye. Dales moved and Beardmore seconded to authorize a money order from First National Bank Manning directly to Ziegler Caterpillar for the 973K Track Loader for $662,000. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Dales moved and Snyder seconded to approve the reports as presented. Motion carried, all voting aye.
6. Wittry presented information regarding the use of the facilities on Saturdays for the past 5 years. Saturday hours are April through October from 8:00 a.m. to 11:00 a.m. Use of the facilities for the past 5 years has decreased by 46% due to established rural routes and roll-off boxes. Discussion ensued with no action taken.
7. A grant application through the Environmental Management System (EMS) program was submitted for an electric forklift and funding of $24,999 was received. Dales moved and Johnson second to authorize Wittry to sign the contract with the Iowa Department of Natural Resources. Motion carried, all voting aye.
8. Wet conditions at the landfill with rock needed to operate. Delivery of the 826 Compactor that was ordered in February 2022 has been delayed until late March.
9. The draft final of the Succession Planning document was provided to Board members with no action taken.
10. A worker compensation claim has been submitted through IMWCA for an employee. ICAP completed a property insurance audit with no recommendations. Next meeting will be Tuesday, February 14, 2023, at the recycling center.
11. Beardmore moved and Snyder seconded to adjourn the meeting at 6:15 p.m. . Motion carried, all voting aye.

Respectfully submitted,

Mary Wittry