CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

November 8, 2022

Unofficial Minutes

1. The meeting was called to order at 6:34 a.m. at the Recycling Center by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Dan Snyder, Mayor of Breda; Gina Wilming and Jessie Graveen, Foth Infrastructure and Environment LLC; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Dales moved and Beardmore seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Snyder moved and Johnson seconded to approve the minutes of the October 11, 2022, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Dales moved and Snyder seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Wittry provided updated information on the closure/post closure account for FY 2022. The total amount of CD’s did not change only the closure/post closure and expansion account balances did due to posting. Beardmore moved and Dales seconded to approve the reports as presented. Motion carried, all voting aye.
6. Graveen and Wilming presented on the Commission’s updated life cycle analysis. The analysis provides a financial forecast based on operations, equipment replacement, landfill expansion, and closure/post closure for the next tens years and beyond. This tool is used for budgeting purposes, equipment purchases, and cell construction schedules and cost.
7. An Environmental Management System (EMS) grant application was submitted to the Iowa Department of Natural Resources for funding for an electric forklift that would be used at the recycling center. Notice of funding decision will be in December.
8. 2023 Health insurance costs were discussed along with employee contributions for health insurance. Dental and Vision insurance costs were presented as a potential benefit for employees in 2023. Dales moved and Johnson seconded for the Commission to pay 80% and the employee to pay 20% of health insurance premiums and to add a Delta Dental policy for the employee only. Motion carried, all voting aye.
9. Succession planning information will be discussed at a later meeting.
10. Wittry updated equipment deliveries with the 973K track loader delayed until 2023 and the 826K compactor scheduled for January 2023.
11. The next Executive Board meeting will be Thursday, December 22, 2022, at 6:30 a.m. The January Executive Board meeting will be at 5:30 p.m. followed by the annual meeting at 7:00 p.m. on Wednesday, January 11, 2023. Both meetings in January will be held at the Manning Library.
12. Beardmore moved and Snyder seconded to adjourn the meeting at 7:55 a.m. Motion carried, all voting aye.

Respectfully submitted,

Mary Wittry