CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

August 9, 2022

Unofficial Minutes

1. The meeting was called to order at 6:30 a.m. by Chair Jeff Anthofer, Mayor of Coon Rapids. Others present were Dan Snyder, Mayor of Breda; Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll; Mary Wittry, Director and Cathy Toms, Office Manager.
2. Dales moved and Johnson seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Johnson moved and Beardmore seconded to approve the minutes of the July 12, 2022, meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Snyder moved and Dales seconded to approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Dales moved and Beardmore seconded to approve the reports as presented. Motion carried, all voting aye.

Staff researched the opportunity to add Dupaco Credit Union to the Commission’s depository list.

Per the 28E Agreement, the Commission can use credit unions and Dupaco does accept public funds. All members of federally insured credit unions are provided $250,000 in coverage against losses if the credit union should fail. Beardmore moved and Snyder seconded to authorize staff to open an account at Dupaco Credit Union for future investment opportunities up to $250,000 with the signature of the Director and the Office Manager needed on all forms. Motion carried, all voting aye.

1. Beardmore moved and Dales seconded to approve the agreement with Carroll Action Shooting Stars with the Commission listed as an additional insured. Motion carried, all voting aye.
2. Johnson moved and Snyder seconded to continue the same program for accepting used oil from residents. Motion carried, all voting aye.
3. Beardmore moved and Johnson seconded to approve hiring of two staff members for the sorting lines with a start date of August 15, 2022. Motion carried, all voting aye.
4. Snyder moved and Johnson seconded to authorize Wittry to re-allocate a raise to a current employee who has undertaken additional duties due to a resignation in July. Motion carried, all voting aye.
5. The EMS annual report is due September 1st and the next round of grant funding for projects in the six component areas is November 1st. Wittry will bring information to a future board meeting regarding an electric forklift to be used at the recycling center.
6. The next Executive Board meeting along with succession planning discussion will take place on Thursday, September 22nd at 5:00 p.m. at a location to be determined.
7. The life cycle analysis presentation will take place at the November Executive Board Meeting.
8. The 973K track loader has been delayed with a predicted leave date of August 28th from France. No update has been given as to when the 826K compactor will arrive. The DNR will be on site on Tuesday, August 16th to complete an inspection.
9. Beardmore had visited with Sara Anderson, Carroll County Emergency Management Coordinator regarding updating the FEMA Debris Management Plan and asked Wittry to coordinate with Anderson to meet and update the plan.
10. Johnson moved and Beardmore seconded to adjourn at 7:20 a.m. Motion carried.

Respectfully submitted,

Mary Wittry