CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

February 8, 2022

1. The meeting was called to order at 6:31 a.m. by Chair Jeff Anthofer, Mayor of Coon Rapids at the Carroll County Recycling Center. Others in attendance were: Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning; Mark Beardmore, Mayor of Carroll, and Dan Snyder, Mayor of Breda. Other in attendance were Mary Wittry, Director, Cathy Toms, Office Manager and Lynn Wuebker, Landfill Operator.
2. Dales moved and Johnson seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Snyder moved and Dales seconded to approve the minutes of the January 12, 2022 meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the bills payable -see attached. Johnson moved and Dales seconded the approve the bills as presented. Motion carried, all voting aye.
5. Toms presented the financial report, review of set aside accounts and market prices. Dales moved and Snyder seconded to approve the reports as presented. Motion carried, all voting aye.
6. The Commission has secured funding through the Environmental Management Program (EMS) to add a baler to the sorting line for plastic containers #3-7. Staff are waiting to find out about funding from an additional application. Johnson moved and Snyder seconded to work with DNR on the contract timeframe to allowing additional timing in regards to the grant funding opportunity as no expenses can be incurred until the contracts have been signed. Motion carried, all voting aye.
7. Updated information on the purchase of an 826K compactor and extending the warranty on the current 826K were reviewed. Dales moved and Snyder seconded to purchase an 826K compactor with trade and 60 months/10,000-hour warranty for $690,145 and not to extend the warranty of the current compactor. Motion carried, all voting aye. Wittry will work on obtaining a written warranty for the cylinders and hoses recently replaced. Due to supply chain issues, estimated delivery is early 2023.
8. The tarpomatic machine that is used to spread tarps over garbage was destroyed in a fire. Staff provided a budget of rebuilding the machine. Johnson moved and Beardmore seconded to rebuild the machine for an estimated $24,418. Motion carried, all voting aye.
9. Staff update was provided and a meeting with a local consulting company regarding succession planning will be held in February. Staff needed for Saturday mornings from April through October was discussed.
10. Landfill operations have been difficult with high winds. The inmates will help with the cleanup.
11. Recycling processing continues with inmates working on the container line as needed.
12. The next Executive Board meeting will be Tuesday, March 8, 2022 at 6:30 a.m. at the recycling center.
13. Johnson moved and Dales seconded to adjourn at 7:40 a.m. Motion carried.

Respectfully submitted,

Mary Wittry