CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION

EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

February 9, 2021

1. The meeting was called to order at 6::30 a.m. by Chairperson Jeff Anthofer, Mayor of Coon Rapids, at the Carroll County Recycling Center. Others in attendance were: Scott Johnson, Carroll County Board of Supervisor; Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda; Dr. Eric Jensen, Mayor of Carroll and Mary Wittry, Director.
2. Dales moved and Snyder seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Dales moved and Dr. Jensen seconded to approve the minutes of the January 13, 2021 meeting as presented. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable-see attached. Wittry discussed the following bills: Bowman and Miller, P.C., $400 – new accounting software review; Evora Consulting, $950.00 – virtual training for staff; Foth Infrastructure and Environment, $27,071.54 - general consulting, leachate treatment options and annual water quality report; Fusebox Marketing, $1487.50 – website development; Recovery Systems, 19,492.00 – baler repairs; and Rehrig Pacific, $4020 – Recycling containers. Dales moved and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report. Snyder moved and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Brian Harthun and Gina Wilming with Foth Infrastructure virtually joined the meeting to present the leachate data evaluation and temporary waiver request. Dr. Jensen moved and Snyder seconded to forward the data evaluation and the temporary waiver request to the City of Carroll. Motion carried, all voting aye.
7. Wittry report that the new website [www.carrollcountylandfill.com](http://www.carrollcountylandfill.com) is live. Staff completed the final report for the EMS (environmental management system) composting workshops and are working on the pre-proposal for funding due February 15, 2021.
8. COVID update. The office remains closed to the public and solid waste and recycling staff are considered essential workers for receiving the vaccine.
9. No operational or compliance issues noted at the landfill.
10. Market prices for processed recyclables materials were reviewed and continue to be unstable.
11. Other - Next Board meeting will be held on Tuesday, March 9, 2021 at 6::30 a.m.
12. Snyder moved and Dr. Jensen seconded to adjourn at 8:05 a.m. Motion carried, all voting aye.

Respectfully submitted:

Mary Wittry