

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTE BOARD MEETING – UNOFFICIAL MINUTES

October 14, 2020

1. The meeting was called to order at 4:30 p.m. by Chairperson Jeff Anthofer, City of Coon Rapids. Other present: Dr. Eric Jensen, Mayor of Carroll; Rich Ruggles, Carroll County Board of Supervisors; Harvey Dales, City of Manning; Mary Wittry, Director; and Karen Monical, Education Coordinator.
2. Wittry requested to add annexation under other. Dales moved and Dr. Jensen seconded to approve the amended agenda. Motion carried, all voting.
3. Dales moved and Ruggles seconded to approve the minutes of the September 15, 2020 meeting as written. Motion carried, all voting aye.
4. Wittry discussed the following bills: Bruning Oil – 8 new Bobcat tires - \$4600; Foth Infrastructure and Environment – facility planning, general consulting, semi-annual groundwater sampling and leachate conditioning system- \$46307.28; Metro Waste Authority – quarterly payment for household hazardous waste -\$4787.68; Midwest Sprinkler System – leak in pipe - \$1645; Test America Laboratory – semi-annual testing - \$16470.60; Tunning Construction- repair fence - \$910 and Ziegler Inc. – preventative maintenance, repairs and supplies - \$3761.90. Dales moved and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report noting that the accounts receivable balance of \$199272.11 is high but all collectable. A certificate of deposit for \$136156.02 was put in the expansion account for August deliveries. Dr. Jensen moved and Ruggles seconded to approve the finance report as presented. Motion carried, all voting aye.
6. Nathan Minkel with Bowman & Miller, P.C. presented the Commission 2019-2020 audit virtually. Operating revenues decreased 2.9% of \$98,353 from fiscal year 2019 to fiscal year 2020. Product sales decreased while gate fee and County and City assessments remained virtually the same. Operating expenses increased 21.7% or \$638,219 more in 2020 than in fiscal year 2019 due to additional employee, depreciation and payment into the closure and post closure account. The Commission’s net position decreased less than one tenth of one percent, or \$6171 from June 30, 2019 to June 30, 2019. Minkel reported that the Commission is in very solid financial position.
7. A virtual presentation with the Foth team consisting of Brian Harthun, Gina Wilming, and Jim Miles-Polka in regards to the leachate conditioning system was presented. Dales moved and Ruggles seconded to halt work on the leachate conditioning system and to continue to explore options with the City of Carroll. Motion carried, all voting aye.
8. The Environmental Management System (EMS) annual review was tabled until November.
9. The landfill inspection was held on September 29, 2020. The report is on file with no comments or required actions.
10. Staff continue to remain vigilant on COVID 19 policies and the office remains closed to the public. No action taken.
11. The Commission will be hosting a drive around the facilities tour from 11:00 to 1:00 p.m. on Saturday, October 24, weather permitting. A recorded presentation will be heard on FM 88.5 radio.
12. The leachate line from the lift station to the sanitary sewer line was flushed and the closed landfill and the new area will be completed next fall per the landfill permit which requires flushing every three years.
13. Market prices for processed recyclables products continue to be low other than #8 Newsprint at \$195 per ton. Wittry asked the Executive Board to consider replacing the 1993 Ford flatbed truck. No action taken.
14. Upcoming events were discussed.
15. The next Executive Board meeting will be held at 6:30 a.m. on Tuesday, November 10, 2020.
16. Other – Carroll City Manager visited with Wittry about Olsen Outdoor Power requesting to annex into Carroll and asked if the Commission would be interested too. The Commission already has city utilities and there would be not tax implications. No action taken and the item will placed on the November agenda.\
17. Dales moved and Ruggles seconded to adjourn the meeting at 6:50 p.m.

Respectfully submitted:

Mary Wittry