

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

June 12, 2018

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the boardroom of the Carroll County Recycling Center. Others in attendance were Jeff Anthofer, City of Coon Rapids; Dr. Eric Jensen, City of Carroll; and Mike Schwabe, City of Breda. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Wittry added to "other" update on Raccoon Valley agreement. Schwabe made the motion and Anthofer seconded to approve the agenda as presented, along with the addition. Motion carried, all voting aye.
3. Dr. Jensen made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on May 8, 2018. Motion carried, all voting aye.
4. Danzer reviewed the Bills Payable--see attached. Wittry went over the following: Foth--\$53292.29--EMS, aerial survey, spring sampling, cell design, and work on maintenance building; Geologic--\$7920.00--3 year service agreement; IMWCA--\$11678.00--annual work comp insurance premium; MasterCard--\$1463.90--software update and meeting expense; Metal Culverts--\$6578.00--culverts; Metta Technologies--\$26021.00--wind screens; Raccoon Valley Electric Cooperative--\$9440.00--electricity to new maintenance building; Stone Printing--\$1368.99--recycling flyers, chairs, and ink cartridge; TestAmerica--\$7360.75--spring sampling lab fees; Tiefenthaler Ag-Lime--\$6274.72--rock and freight. Anthofer made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Schwabe made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discussion/decision electronic sign: Wittry reported 3 bids were received. Anthofer made the motion to accept the Omaha Neon Sign bid of \$23,617 and Dr. Jensen seconded. Motion carried, all voting aye.
7. Discussion/decision EMS grant solar energy: Wittry informed the board that the Commission was awarded \$68,000 for the solar project. Schwabe made the motion and Dr. Jensen seconded to accept the grant and move forward on the project. Motion carried, all voting aye.
8. Discussion/decision credit card reader: Halbur discussed options and the need for accepting credit cards. Anthofer made the motion to approve the PayGOV.US credit card reader and Dr. Jensen seconded. Motion carried, all voting aye.
9. Discussion on intercom system: Halbur stated further information is needed. No action taken.
10. Discussion education coordinator position: Wittry stated that one application was received and a meeting is scheduled for Wednesday.
11. Environmental Management System (EMS) update: Wittry stated that the internal and external audits have been conducted and results will be presented at the next board meeting.
12. Landfill update: Wittry informed the board that the leachate line was jetted and dirt work for the maintenance building has begun.
13. Recycling update: Wittry reported on market conditions for recyclable materials.
14. Other: Wittry updated the board on a facility tour, ISOSWO meeting, and an electrical agreement with Raccoon Valley.
15. Schwabe made the motion and Dr. Jensen seconded to adjourn the meeting at 8:48 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur