

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

November 8, 2020

1. The meeting was called to order at 6:30 a.m. by Vice-Chair Dr. Eric Jensen at the Carroll County Recycling Center. Others in attendance were: Richard Ruggles, Carroll County Board of Supervisors; Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda (arrived at 6:47 a.m.) and Mary Wittry, Director.
2. Dales moved and Ruggles seconded to approve the agenda as presented. Motion carried, all voting aye.
3. Ruggles moved and Dales seconded to approve the minutes of the October 14, 2020. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable-see attached. Wittry discussed the following bills: Foth Infrastructure and Environments, \$5,247.75 - general consulting; ICAP – \$25,492.98 – liability insurance; Kolbeck Grinding, \$3785.50 – tree and pallet grinding; Visa - \$1488.47 – new accounting software and miscellaneous; Ziegler - \$4,944.03 – preventative maintenance, parts and repairs. Dales moved and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report. A Certificate of Deposit for \$135,624.88 was put in the expansion account for September waste deliveries. Ruggles moved and Dales seconded to approve the financial report as presented. Motion carried, all voting aye.
6. A request was received from the City of Carroll to annex the office and recycling facility. Currently the office and sorting facility is within the City of Carroll two-mile zoning area. No functional change would occur by annexing into the City of Carroll. This would allow Olsen Outdoor Power to connect to city services. Dales moved and Ruggles seconded to approve the request. Motion carried, all voting aye.
7. Staff have been looking for a used replacement vehicle to replace a 1993 Ford with over 200,000 miles. Members present looked at a 2005 Ford with 66,000 miles equipped with a compartment box, torch and air compressor. Dales moved and Snyder seconded to purchase the vehicle for \$16,000. Motion carried, all voting aye.
8. The Commission was notified of an ammonia spike at the waste water treatment plant on Tuesday, October 20th. Ammonia kills the bacteria needed for the process. A letter from the City was distributed to Board Members. No action was taken and a meeting will be held in the future to plan for the next steps in treating leachate produced by the landfill.
9. Wittry provided the annual review for the Environmental Management System (EMS) program.
10. The Spooktacular Landfill Adventure drew 257 vehicles who drove around the site while listening to an educational narrative on a radio station. Positive feedback was received from the event.
11. Discussion was held on budget items including raises, yard waste, and other services. No action taken.
12. The office remains closed for the foreseeable future with all cash sales using the deposit box on the scale.
13. Staff are expecting the 973D track loader back on site after a rebuild on tracks.
14. Market prices for processed recyclables materials remain low other than #8 newsprint.
15. Upcoming events were discussed.
16. Next Board meeting will be held on Tuesday, December 15 at 6:30 a.m.
17. No other discussed.
18. Snyder moved and Ruggles seconded to adjourn the meeting at 7:50 a.m.

Respectfully submitted:

Mary Wittry