

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

January 8, 2020

1. The meeting was called to order at 6:00 p.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Rich Ruggles, County Supervisor; and Harvey Dales, City of Manning. Also attending were Mary Wittry, Director, Dan Halbur, Office Manager; and Karen Monical, Education Coordinator.
2. Agenda: Wittry added to "other" discussion of insurance check. With the addition, Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.
3. Ruggles made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on December 17, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Bowman & Miller P.C.--\$13250—audit; Heiar Fencing & Supply--\$30158—fence at landfill; Kolbeck --\$2429—brush and pallet grinding; Olsen, Muhlbauer & Co.--\$2320—accrual to cash conversion; SC Supply Company--\$400—traffic cones; Tiefenthaler Ag-Lime--\$12694—rock and freight. Dales made the motion and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dr. Jensen made the motion and Dales seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Paper sort position: Bridget Graves has been hired for the paper sort position. She began employment on January 6. Dales made the motion and Dr. Jensen seconded to approve the new hire with the proposed wage package. Motion carried, all voting aye.
7. Landfill update: The fence is completed on the east side of the new cell. Rock was ordered and stockpiled for future use to receive the quoted price before price increase.
8. Recycling update: New Hope's last day was December 31, 2019.
9. Recycling trailers: Wittry discussed the processing cost of the recycling trailers throughout the county. Dr. Jensen made the motion to continue servicing the trailers with no changes for another 18 months and Anthofer seconded. Motion carried, Ruggles voting aye and Dales voting nay.
10. Monical updated the board on current and upcoming projects.
11. Next meeting date: **Tuesday, February 18, 2020 at 7:00 a.m.**
12. Other: The Commission will receive a check from insurance for storm damaged equipment.
13. Dr. Jensen made the motion and Ruggles seconded to adjourn the meeting at 6:47 p.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur