

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING-UNOFFICIAL MINUTES

April 14, 2020

1. The meeting was called to order at 7:04 a.m. by Chairman Jeff Anthofer at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Rich Ruggles, County Supervisor; Harvey Dales, City of Manning; Dan Snyder, Mayor of Breda; and Mary Wittry, Director.
2. Wittry requested to remove the 21.5 closed session – to evaluate the professional competency of an appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputations and that individual requests a closed session and replace with evaluation results. Dales moved and Ruggles second to approve the amended agenda. Motion carried, all voting aye.
3. Dales moved and Snyder seconded to approve the minutes of the March 17, 2020 meeting. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable-see attached, Wittry went over the following bills: Beckstrom Repair, \$2,092.69-scraper repairs; Bruening Oil, \$645 – tires for van; Electronic Engineering, \$718.45-radio/cases; Kolbeck Inc. \$2955.75 – wood grinding; Liberty Tire, \$3278.66 – tire disposal; Murphy Tractor, \$558.38 – scraper parts. Jensen moved and Dales seconded to approve the bills as presented. Motion carried, all voting aye.
5. Wittry presented the financial report—see attached. Ruggles moved and Snyder seconded to accept the financial report as presented. Motion carried, all voting aye.
6. Wittry reviewed the measures that are being taken for safety of all employees and customers. The office remains closed but the landfill and recycling center are open for business.
7. Snyder moved and Jensen seconded to approve rock bids for the landfill road. Motion carried, all voting aye.
8. Wittry updated the Board about the Environmental Management System (EMS) and upcoming audits. More information regarding projects will be available at the May meeting.
9. Wittry reported that the new litter fence on the south side of the disposal area collapsed over the weekend. JB Holland has been notified and the fence will be re-installed with no cost to the Commission. Litter is a concern as the North Central Correctional Facility is not providing the inmate crew until further notice. Staff are working overtime hours to pick litter around the site. No additional information on leachate treatment was provided.
10. Market prices for #8 news is \$50 per ton and cardboard is at \$135 per ton. Staff have been processing on both the sorting lines.
11. A customer complaint was discussed with no action taken.
12. Board discussed the results of Director's evaluation completed by staff. No action taken.
13. Discussion regarding a credit card reader by the microphone was discussed. The next board meeting is Tuesday, May 12, 2020.
14. Dales moved and Ruggles seconded, to adjourn the meeting at 8:5 a.m. Motion carried, all voting aye.

Respectfully submitted:

Mary Wittry