

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION  
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

September 10, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Dr. Eric Jensen, City of Carroll; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director; and Dan Halbur, Office Manager.
2. Agenda: Wittry added to "other" discussion of windmill blades and a compost workshop. With the addition, Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.
3. Ruggles made the motion and Dales seconded to approve the minutes of the Executive Board meeting on August 13, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Al's Corner Oil Co.--\$9200--propane tanks and cylinders; Computer Concepts--\$1465--computer, printer and installation; Drees Co.--\$503--regulator; Foth--\$50870--cell construction, general, survey, and groundwater; Iowa Pump Works--\$1496--work on lift station and pumps; Lovegreen--\$59708--down payment for conveyor ; MasterCard--\$4634--compost workshop supplies; Recovery Systems--\$89910--commingle line renovation; Rick's Computer--\$1832--computer; Rotert Construction--\$9947--final payment commingle line renovation; Rupiper Grinding--\$1280--compost grinding; Templeton Hardware--\$1223--heating system repair; Terracon--\$11900--monitoring wells; J.B. Holland Construction--\$88136--cell construction pay app. 5. Dales made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dr. Jensen made the motion and Ruggles seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discuss/approve Resolution 01-9-2019: The credit card company requires a copy of a resolution authorizing the Director to apply for credit on behalf of the business. On roll call to approve the Director to apply for credit: Anthofer, yes; Ruggles, yes; Dr. Jensen, yes; and Dales, yes.
7. Recycling Center Modification: Wittry reported that Rotert Construction is done and the automatic door has been installed.
8. Wittry informed the board of storm damaged equipment at both the recycling center and landfill and that insurance has been contacted.
9. Cell construction update: Wittry discussed the remaining items to be completed and that the construction report was approved.
10. EMS update: Wittry reported that the solar panels are operational at the landfill, and the annual report has been submitted to DNR. Wittry also discussed the compost workshop that will be held on September 26, 2019 at the landfill maintenance building.
11. Recycling update: Wittry reported on low commodity prices, but all products continue to move.
12. Wittry discussed options for management of yard waste. Additional information will be brought forward at a future board meeting.
13. Next meeting date: Tuesday, October 8, 2019 at 7:00 a.m.
14. Other: Wittry discussed disposal of windmill blades.
15. Dales made the motion and Dr. Jensen seconded to adjourn the meeting at 8:04 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur