

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

October 8, 2019

1. The meeting was called to order at 7:00 a.m. by Vice Chairman Dr. Eric Jensen, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director; Dan Halbur, Office Manager; and Karen Monical, Education Coordinator.
2. Agenda: Dales made the motion to approve the agenda and Ruggles seconded. Motion carried, all voting aye.
3. Dales made the motion and Ruggles seconded to approve the minutes of the Executive Board meeting on September 10, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Bomgaars--\$1883—air compressor and supplies; Carroll Glass--\$2900—automatic door; Foth--\$21625—cell construction, general, survey, and groundwater; Iowa Communities Assurance Pool--\$25076—liability and property insurance; J.B. Holland Construction--\$56667—cell construction pay app.# 6; Metro Waste Authority--\$4787—hazardous waste program; Midwest Wholesale--\$6685—fence poles; Websites to Impress--\$12922—social media and website maintenance. Schwabe made the motion and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dales made the motion and Schwabe seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Wittry discussed long range planning and the benefits of a Facility Strategic Plan. Dales made the motion and Ruggles seconded to approve Foth's proposal not to exceed \$110400.00 for a Facility Strategic Plan. Motion carried, all voting aye.
7. Wittry updated the board on the progress of the recycling modification, cell construction, solar, and conveyor belts replacement projects.
8. Recycling update: Wittry reported on low prices and that all products continue to move.
9. Composting workshops: Wittry reported that over 80 participants attended 2 composting workshops held at the Recycling Center.
10. Landfill update: Wittry reported on landfill conditions and the 963 track loader is for sale.
11. Yard waste update. Additional information will be brought forward at the next board meeting.
12. Next meeting date: Tuesday, November 12, 2019 at 7:00 a.m.
13. Other: None
14. Ruggles made the motion and Schwabe seconded to adjourn the meeting at 7:44 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur