

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

November 19, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Dr. Eric Jensen, City of Carroll; and Rich Ruggles, Carroll County Supervisor. Also attending were Nathan Minkel, Commission CPA; Mary Wittry, Director; Dan Halbur, Office Manager; and Karen Monical, Education Coordinator.
2. Agenda: Ruggles made the motion to approve the agenda and Dales seconded. Motion carried, all voting aye.
3. Dales made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on October 8, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Foth--\$18181--cell construction, general, and groundwater; Group O--\$5638--recycling bags; Iowa Pump Works--\$6413--check valve, service call, and pump; J.B. Holland Construction--\$9903--cell construction pay app.# 7; Lovegreen--\$139318--conveyors; Premier--\$8228--Xerox copier and copies; Recovery Systems--\$5505--preventive maintenance on baler; Test America--\$9896--fall sampling; Visa--\$2792--fall conference, Machinery Trader, Wastecon conference. Dales made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dales made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Nathan Minkel provided an overview of the preliminary draft June 30, 2019 audit.
7. Discussion/decision New Hope Village restructuring process: Wittry discussed a notification from New Hope Village regarding changes to contracted services with New Hope Village processing materials and discussed options to proceed. Dales made the motion and Dr. Jensen seconded to accept New Hope Village's termination of the processing contract as of December 31, 2019. Dr. Jensen made the motion and Ruggles seconded to approve the hiring of one new employee to process recyclables. Motion carried, all voting aye.
8. Discussion/decision recyclable materials processing: Wittry reported that Greene County recyclables are being delivered to Carroll on a temporary basis. Dales made the motion and Dr. Jensen seconded to charge \$30 per ton for November and \$90 per ton starting in December.
9. Discussion/decision policy manual update: Halbur provided an overview of proposed updates to the policy manual. Dr. Jensen made the motion and Ruggles seconded to approve the policy manual updates. Motion carried, all voting aye.
10. Dales made the motion and Ruggles seconded to approve the sale of the 2005 963C Track Loader for \$65,000. Motion carried, all voting aye.
11. Dan Halbur has submitted his resignation. Ruggles approved the resignation and Dales seconded. Motion carried, all voting aye.
12. Wittry updated the board on the recycling modification, seeding, solar, and conveyor replacement projects.
13. Recycling update: Wittry reported on low prices and that all products continue to move.
14. Landfill update: Wittry reported that garbage is now being unloaded in the new cell area.
15. Next meeting date: Tuesday, December 17, 2019 at 7:00 a.m.
16. Other: None
17. Ruggles made the motion and Dales seconded to adjourn the meeting at 8:22 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur