

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

July 16, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Dr. Eric Jensen, City of Carroll; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
2. Agenda: Wittry added to "other" discussion of fiscal year end tons of recyclables and garbage and Polking Law Office. With the addition, Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.
3. Dales made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on June 10, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Rotert Construction--\$97907--commingle line renovation; and J.B. Holland--\$164909--cell construction. Wittry updated the board on the commingle line renovation, cell construction, and a change order for tiling at the Recycling Center south expansion pad. Beckstrom Repair--\$871--hook lift truck repair; Bomgaars--\$739--paint and supplies; Carroll Lumber--\$4169--fence; Drees Co.--\$1186--window hoods to balers; Elkhorn Fence--\$21427--fence for south pad; Erlbacher Bros., Inc.--\$1908--freight; Foth--\$49630-- cell construction, commingle line renovation, general, and groundwater; Harmony Enterprises--\$8673--conveyor belts; and Midwest Wholesale--\$1498--lumber/supplies for glass crusher platform. Dales made the motion and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye. Dr. Jensen made the motion and Ruggles seconded to approve J.B. Holland's quote of \$8200 for tiling. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dales made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discuss/approve Education Coordinator: Wittry informed the board that Karen Monical was hired as the Education Coordinator. Dr. Jensen made the motion and Ruggles seconded to approve the hiring and compensation package. Motion carried, all voting aye.
7. Discuss/approve computer: Wittry discussed the need for a computer for the Education Coordinator. Dr. Jensen made the motion to purchase a computer and Dales seconded. Motion carried, all voting aye.
8. Wittry reported that DNR members were on site to observe cell construction and an inspection will be conducted in August.
9. Wittry discussed post closure on the closed eastern area.
10. Wittry discussed the waste water leachate treatment agreement.
11. Wittry discussed contamination in the recycling trailers.
12. Recycling update: Halbur reported on low commodity prices.
13. Wittry reported on landfill operations.
14. Solar Project update: Wittry reported the solar panels are on site and are being installed.
15. EMS update: Wittry reported that the external audit report was positive and working on objectives and targets for 2020.
16. Other: Wittry reported that 79030 tons of garbage and 4642 tons of recyclables were received in fiscal year 18/19 and Commission Attorney, Chris Polking, has sold his practice.
17. Next meeting date: Tuesday, August 13, 2019 at 7:00 a.m.
18. Dales made the motion and Dr. Jensen seconded to adjourn the meeting at 8:05 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur