

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

January 9, 2019

- The meeting was called to order at 5:30 p.m. by Chairman Marty Danzer, in the office at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Jeff Anthofer, City of Coon Rapids; Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
- Agenda: Wittry added to "other" discussion of scholarship application. With the addition, Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.
- Dr. Jensen made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on December 11, 2018. Motion carried, all voting aye.
- Dales reviewed the Bills Payable--see attached. Wittry updated the board on services performed on Rotert Construction's pay application #7. The Commission has not received pay application # 1 from J.B. Holland. Anthofer made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
- Halbur presented the financial report --see attached. Dales made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
- Wittry reported on inmate transportation. No action taken
- Wittry reported on the progress of 5B/6 construction project.
- Wittry updated the board on the sorting line modification.
- Recycling update: A Production Staff employee has turned in their two week notice.
- Landfill update: Wittry informed the board that the new maintenance building will be completed next week, the disassembly and removal of the former maintenance is complete, and a landfill inspection will be conducted Friday.
- Other: Wittry informed the board that Halbur will be submitting an application to Iowa Society of Solid Waste Operations (ISOSWO), and if selected, will receive a sponsorship from the state chapter to attend a national conference on solid waste/recycling in Boston, MA.
- Next meeting date: MONDAY, February 11, 2019 at 7:30 a.m.
Beginning in March, Executive Board meetings will start at 7:00 a.m.
- Anthofer made the motion to adjourn the meeting at 6:12 p.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur