

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

August 14, 2018

- The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the boardroom of the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Dr. Eric Jensen, City of Carroll; Jeff Anthofer, city of Coon Rapids; and Mike Schwabe, City of Breda. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.
- Agenda: Wittry added to “other” discussion of the lift station and September board meeting date. Dales made the motion and Dr. Jensen seconded to approve the agenda as presented, along with the addition. Motion carried, all voting aye.
- Schwabe made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on July 10, 2018. Motion carried, all voting aye.
- Dales reviewed the Bills Payable--see attached. Wittry went over the following: City of Carroll--\$2136.04—two months leachate; Computer Concepts--\$1414.00—new computer; Foth--\$48186.73—consulting, sampling, closed landfill assessment, cell design, maintenance building; Hydro-Klean--\$23770.00—cameral leachate lines; Iowa Pump Works--\$2776.76—air release valve repair; Rehrig Pacific--\$6366.80—recycling containers; Rotert Construction--\$13153.70—second pay application for maintenance building; Tiefenthaler Ag-Lime--\$5127.84—freight and rock; Ziegler--\$3421.08—maintenance. Dales made the motion and Anthofer seconded to approve the bills as presented. Motion carried, all voting aye.
- Halbur presented the financial report --see attached. Dales made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
- Discussion/approve 5B/C cell construction: Four bids were received. Dales made the motion and Schwabe seconded to approve JB Holland’s bid of \$1868586.75. Motion carried, all voting aye.
- Discussion/approve maintenance building change order: Wittry tabled until next month. No action taken.
- Wittry presented the audit agreement with Olsen, Muhlbauer & Co. Anthofer made the motion and Dr. Jensen seconded to approve the audit proposal from Olsen, Muhlbauer & Co. Motion carried, all voting aye.
- Discussion/decision intercom system: Halbur discussed the need for an intercom system at the scale. Three estimates were received. Schwabe made the motion and Anthofer seconded to approve Bonsall TV & Appliance’s estimate of \$1240.00. Motion Carried, all voting aye.
- Wittry updated the board on repairs to the hook lift truck.
- Landfill update: Wittry reported on post closure, deconstruction of the current maintenance building and laptop batteries.
- Recycling update: Wittry informed the board of upcoming quotes on the in-line conveyor,

comingled line and ventilation system, and extending the area to the south.

- Other: Wittry discussed maintenance on the lift station. **Next meeting date: September 18, 2018 at 8:00 a.m.**
- Schwabe made the motion and Dr. Jensen seconded to adjourn the meeting at 8:56 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur