

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

April 9, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Dr. Eric Jensen, City of Carroll; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
2. Agenda: Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.
3. Dales made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on March 12, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: All Pro Door Co.--\$900—commercial door opener; Barker Lemar--\$900—EMS internal audit; Foth--\$29303—cell construction/spring sampling/commingle line/financial assurance; Metta Technologies--\$32298—wind screens; Stone Printing--\$799—E-Waste recycling flyer; Tiefenthaler Ag-Lime--\$13869—Rock; and Ziegler--\$1316—maintenance. Dales made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Schwabe made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discuss/approve contractor: Wittry reported that two bids were received for the Recycling Center modification. Dr. Jensen made the motion and Ruggles seconded to approve Rotert's bid of \$190570. Motion carried, all voting aye.
7. Discuss/approve chain fence: One bid was received to extend the chain link fence around the south expansion area of the Recycling Center. Dr. Jensen made the motion and Schwabe seconded to approve Elkhorn Fence Company's bid of \$21427. Motion carried, all voting aye.
8. Wittry discussed the need for equipment for training/presentations. Schwabe made the motion and Ruggles seconded to approve Sound and Service's quote of \$1159.95 for a TV and installation. Motion carried, all voting aye.
9. Wittry reviewed the updated agreement with Employment Resources. Dr. Jensen made the motion and Dales seconded to approve the agreement. Motion carried, all voting aye.
10. Wittry discussed the leachate treatment agreement with the City of Carroll. No action taken.
11. Wittry discussed available airspace and a nearby county's waste.
12. Wittry updated the board on the solar project.
13. Landfill update: Wittry informed the board on the cell construction; 973 Track Loader has arrived; 6 more windscreens have arrived; and litter control.
14. Recycling update: Wittry reported on the commingle line renovation and that all recycling products continue to move.
15. Other: The Environmental Protection Commission (EPC) will be at the Recycling Center for a tour April 15, 2019 from 1:30 p.m. to 2:30 p.m.
16. Next meeting date: Tuesday, May 14, 2019 at 7:00 a.m.
17. Dr. Jensen made the motion and Ruggles seconded to adjourn the meeting at 7:47 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur