

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION  
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

January 17, 2018

1. The meeting was called to order at 6:00 p.m. by Chairman Marty Danzer, in the office at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Jeff Anthofer, City of Coon Rapids; Harvey Dales, City of Manning; and Mike Schwabe, City of Breda. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
2. Agenda: Wittry requested the approval of bills to be included with the approval of financial report. With the change, Dales made the motion to approve the agenda and Schwabe seconded. Motion carried, all voting aye.
3. Dales made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on December 12, 2017. Motion carried, all voting aye.
4. Halbur presented the financial report --see attached. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Bomgaars--\$720.62—steel toe boots and supplies; Foth--\$13746.50—general consulting, single stream study, and annual water quality report; Ray's Refuse--\$1295.72—cost share on mailing. Schwabe made the motion and Dr. Jensen seconded to approve the financial report and bills as presented. Motion carried, all voting aye.
5. Landfill update: Wittry informed the board that a conceptual design of the new maintenance building will be presented in February and a grant application will be submitted for solar power at the new maintenance building.
6. Recycling update: Wittry reported on market conditions for recyclable materials.
7. Environmental Management System (EMS) update: Wittry informed the board that the Commission was awarded a \$24268 grant for an LED sign at the Recycling Center and a recycling trailer at Swan Lake. The Commission would be responsible for the remaining cost of \$9590. Anthofer made the motion and Schwabe seconded to approve the purchase of an LED sign and recycling trailer. Motion carried, all voting aye.
8. Next meeting date: MONDAY, February 12, 2018 at 8:00 a.m.
9. Other: None
10. Dr. Jensen made the motion and Anthofer seconded to adjourn the meeting at 6:23 p.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur