

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

June 13, 2017

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the offices of the solid waste commission. Others in attendance were Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Jeff Anthofer, City of Coon Rapids. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Anthofer made the motion to approve the agenda and Schwabe seconded. Motion carried, all voting aye.
3. Dales made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on May 9, 2017. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Beckstrom Repair--\$1497.63--hydraulic leak on 963; Elliott Equipment--\$31377.00--compactor/receiver box; Foth-2months--\$29758.99--leachate project, general consulting, groundwater sampling, and EMS; Gehling Welding & Repair--\$2071.71--work on glass crusher; Greteman Agency--\$14794.00--equipment insurance ; IMWCA--\$12774.00--workers comp insurance; Lovegreen Industrial Services--\$26212.00--belt and conveyor on paperline; Card Center--\$1179.04--accounting software update; O'Halloran International--\$51800.00--hook-lift truck; TestAmerica Laboratories--\$7399.25--spring sampling; Vonnahme Construction--\$4901.59--rock; and roll-off and recycling containers--\$15700.00. Dales made the motion and Anthofer seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Schwabe made the motion and Dales seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discussion/decision shingle recycling: Wittry informed the board on the status of the shingle recycling program. Anthofer made the motion and Schwabe seconded to discontinue the shingle recycling program on July 1, but keep the existing shingle pile until further notice. Motion carried, all voting aye.
7. Discussion/decision policy manual review: Wittry reported that the Commission attorney has reviewed the policy manual and updated some language, and explained that review by an employer attorney was also an option. Schwabe made the motion to update the policy manual and bring a draft to the board and Dales seconded. Motion carried, all voting aye.
8. Inmate transportation: Transportation on commission property could be available by the end of the month.
9. Single stream recycling study: Wittry stated that the kick-off meeting will be July 12 and Shelby, Crawford, and Guthrie counties are contributing \$5000.00 each.
10. EMS external audit: Wittry reported the EMS external audit was conducted May 26 and the commission met requirements. Fiscal year 17/18 objectives and targets will be presented at the July or August board meeting.
11. Landfill inspection: Wittry reported that the landfill passed the April inspection with two recommendations; more cover on the west slope and cut down trees on closed cells.
12. Comprehensive planning areas: Wittry explained all the areas that the commission accepts waste.
13. Landfill update: Landfill traffic is up.
14. Recycling update: Anchor Glass will no longer accept brown glass starting July 1, 2017.
15. Other: Next meeting date: Monday July 10, 2017 at 8:00 a.m.
16. Anthofer made the motion and Schwabe seconded to adjourn the meeting at 8:36 a.m. Motion carried, all voting aye.

Dan Halbur